

Minutes
Marion Soil and Water Conservation District (MSWCD)
Regular Board Meeting
CALL IN NUMBER: (515) 604-9578
ACCESS PIN: 633286
September 8, 2020
9:30 AM

PLEASE NOTE: Individuals wishing to address the Board will need to sign in. A three-minute time limit will be administered to each of these individuals. PLEASE MUTE ALL PHONES. Thank you.

Call to Order

The meeting was called to order by Chairman Justin Albright at 9:37 AM.

Roll Call

- Justin Albright, Chairman
- Richard McGinley, Vice-Chairman
- Vivi Serena, Secretary
- Tom Cartwright, Treasurer
- Brent London, Supervisor

Others in Attendance

- Nick Godano, MSWCD Staff
- Lida Iravani, MSWCD Staff
- Ann Bishop, MSWCD Staff
- Colleen Stenstream, MSWCD Associate

Proof of Publication

- Star-Banner – Sent via email, August 31st, and the yearly schedule on December 9th
- Florida Administrative Weekly – It was posted by AFCD in FL Admin Weekly, they were sent the info on December 20th.
- Ocala Service Center’s Front Window – Posted, January 2nd
- Marion County Board of County Commissioners – Sent via email, August 31st, and posted yearly schedule on January 2nd

Chairman’s Comments Regarding the Agenda

Public Comments on the Agenda Items Only

CONSENT AGENDA

(A motion to approve the items on the consent agenda is to approve items if unanimous consent from last workshop meeting.)

1. MSWCD Board Minutes
2. MSWCD Board Financial Report

PROPOSED MOTION: Tom Cartwright moved that the MSWCD consent agenda be approved as presented. Brent London seconded; all were in favor.

Action Items

1. Tom Cartwright to research grants for septic tanks and to speak with Clegg Hooks

2. Vivi Serena to take a one-hour course for Ameris ACH
3. Richard McGinley and Brent London to speak to school official(s) and the School Board, regarding the SC Farm Bureau Book Club
4. Justin Albright to speak with Junior Achievement regarding Farm Inc.
5. Supervisors and staff to attend the Annual AFCD Meeting
6. The Board to reach out to Farm Bureau to speak at a workshop about partnering locally
7. The Board to look into other book options for the local schools
8. The Board to look into the cost of licensing and bonding
9. The Board to speak with our local Senators and Representatives regarding what the Board offers
10. Ann Bishop to reach out to other districts regarding the ADA Compliance templates
11. Ann Bishop to update the website
12. Ann Bishop to purchase auctions items for the annual AFCD meeting, not to exceed \$100
13. Lida Iravani and Ann Bishop to further develop their idea on compost buckets
14. The Board to revisit the rain barrel contest next year
15. Ann Bishop to send out the contest information

AGENDA

1) Financials

◆ Finances (Update)

Tom Cartwright gave an overview of the finances. He updated our email address online with the bank and our mailing address over the phone, so he mentioned if we do not receive the bank's monthly statements to let him know. Ann mentioned that SunTrust sent us a refund for \$15 on a service fee they charged us for year's ago.

◆ Licensing & Bonding (Update)

Ann Bishop gave an overview of the insurance quotes. The Board discussed these.

PROPOSED MOTION: Vivi Serena motioned to go with Pria's proposal for the District's insurance. Brent London seconded. All were in favor.

Ann Bishop stated that she will reach out to Pria. She also mentioned that this proposal may change due to the vehicle accident. Ann stated that she will ask if special events are also included in this coverage. The Board all agreed that they will still proceed with Pria, regardless of Ann's findings.

2) NRCS Report

◆ NRCS Program (Update)

◆ MSWCD Monthly Activities Report

Reviewed.

3) FDACS Report

◆ Cost Share (Update)

Nick Godano gave an update. Barton Wilder currently is signing reports, which Jody previously signed, until someone fills Jody's position or the District is told otherwise. Ann Bishop also mentioned that FDACS told us to withhold \$31,922.00 from this year's cost share.

- ◆ **Technician Performance Monitoring/Activity Logs**
Reviewed.

4) Staff Report & Recap

- ◆ **District (Update)**

- **MCBCC**

- **Relocation (update)**

Ann Bishop gave an update on the relocation status.

- **Budget Amendment**

Ann Bishop stated that she did a budget amendment to order Adobe software.

- **End of Fiscal Year**

October 1st starts the new fiscal year, so the funds need to be spent by the end of the month.

- **Meetings**

- **SECDEA**

SECDEA is planning on holding a virtual conference in November, more information to come.

- **AFCD**

AFCD is deciding today if they are holding their annual meeting. Justin Albright stated that he was okay with Ann using his stamp on the travel documents for the County, if AFCD moves forward with the conference.

- **Quarterly Central District BMP**

Lida Iravani gave an overview of the Quarterly Central District BMP Meeting.

- **Water Coordination Team Meeting**

Ann Bishop gave an overview of the Water Coordination Team Meeting.

- **Directors**

Ann Bishop gave an overview of the Director's meeting.

- **MSWCD**

Ann Bishop discussed the MSWCD meeting(s) and Executive Order 20-193.

PROPOSED MOTION: Vivi Serena motioned that the supervisors should have the option to attend a meeting by calling in, and their votes over all phone should be valid. Tom seconded. Discussed.

PROPOSED MOTION: Tom Cartwright motioned that the active motion be tabled. Richard seconded. All in favor.

PROPOSED MOTION: Brent London motioned to cancel the workshop scheduled for September 22nd. Vivi Serena seconded. All were in favor.

- **Contests**
 - **Website**
Ann Bishop gave an update on the website.
 - **Contest Packet**
Ann Bishop gave an update on the contest packets.
 - **Thank you letters**
Reviewed.

5) Upcoming Events

- ◆ FDACS Reporting Due – September 15
- ◆ FCDEA Meeting – September 15
- ◆ MSWCD Workshop – September 22
- ◆ New Fiscal Year/Quarter – October 1
- ◆ Columbus Day – October 12
Office Open – October 12
- ◆ MSWCD Meeting – October 13
- ◆ FDACS Reporting Due – October 15
- ◆ MSWCD Workshop – October 27
- ◆ Quarterly Central District BMP Meeting – November 4
- ◆ AFCD Annual Meeting – November 4-7
- ◆ MSWCD Meeting – November 10
- ◆ Veteran’s Day – November 11
Office Closed – November 11
- ◆ Poster/Found Art Registration Due – November 12
- ◆ CLT Registration Due – November 13
- ◆ FDACS Reporting Due – November 15
- ◆ MSWCD Workshop – November 24
- ◆ Thanksgiving – November 26
Office Closed – November 26-27

6) General Public Comments

Colleen Stenstream was welcomed on the call. She mentioned that she would like to be considered for an appointment on the Board when a seat becomes available. Ann Bishop verified with the Election’s Office, prior to this meeting per Vivi Serena’s request, that the Board will have two vacancies at the end of the year.

7) Supervisor Comments

8) Meeting Adjournment

With no other business needing to be addressed, Justin Albright adjourned the meeting at 10:21 AM, until our next meeting.

Our next board meeting is scheduled for October 13, 2020 at 9:30 AM at the USDA Ocala Service Center, unless the Board cannot meet at the Service Center due to the pandemic; then, the meeting will be held via teleconference.

MSWCD's regular meetings are held at 9:30 AM on the 2nd Tuesday of each month and their workshops are held the 4th Tuesday of each month at 9:30 AM. Both meetings are located at the USDA Ocala Service Center's Conference Room at 2441 NE 3rd St., Ste 204-2, Ocala, FL 34471 For more information, call (352) 414-7808.