

Minutes
Marion Soil and Water Conservation District (MSWCD)
Regular Board Meeting
2710 East Silver Springs Boulevard
Ocala, FL 34470
December 8, 2020
9:30 AM

PLEASE NOTE: Individuals wishing to address the Board will need to sign in. A three-minute time limit will be administered to each of these individuals. PLEASE MUTE ALL PHONES. Thank you.

Call to Order

The meeting was called to order by Chairman Justin Albright at 9:38 AM.

Roll Call

- Justin Albright, Chairman
- Richard McGinley, Vice-Chairman
- Vivi Serena, Secretary (Called-in)
- Tom Cartwright, Treasurer
- Brent London, Supervisor

Others in Attendance

- Nick Godano, MSWCD Staff: left at 10:25 AM
- Lida Iravani, MSWCD Staff
- Ann Bishop, MSWCD Staff
- Colleen Stenstream, Citizen
- Dr. Doug Shearer, Appointee

Proof of Publication

- Star-Banner – Sent via email, November 30th, and the yearly schedule on December 9th
- Florida Administrative Weekly – It was posted by AFCD in FL Admin Weekly, they were sent the info on December 20th.
- Ocala Service Center’s Front Window – Posted, January 2nd
- Marion County Board of County Commissioners – Sent via email, November 30th, and posted yearly schedule on January 2nd

Chairman’s Comments Regarding the Agenda
Public Comments on the Agenda Items Only

CONSENT AGENDA

(A motion to approve the items on the consent agenda is to approve items if unanimous consent from last workshop meeting.)

1. MSWCD Board Minutes
2. MSWCD Board Financial Report
3. The Board will automatically roll over their Ameris CD.
4. The Board will accept the modified Seminole Soil and Water Conservation District Bylaws as discussed at the December 8, 2020 meeting and will review it every January for updates.
5. The Board accepted the following cost share agreements:

- Antara Farm at Four Arrows Ranch – Clare/Mark Kansley (\$14,295.43)
 - Bella Vista Farms LLC – Michael Paglia (\$15,346.73)
 - Melody Tincher (Cancelled: \$22,687.50)
 - Majestic Oaks Ocala, LLC – Marisa/Ronald DiMauro (\$9,835.94)
 - Annmarie Annunziata (\$5,156.14)
 - Donna Saatman (\$7,411.37)
 - Lone Palm Stables – Dana Noga (\$5,208.52)
 - Theresa Schueller (\$13,470.43)
 - Shawn Riordan (\$48,435.70)
 - H. Jon Turner (\$2,352.77)
 - Gary Hartogh (\$16,322.81)
 - Ivery Luckey (\$21,562.50)
6. Dr. Douglas Shearer appointed to MSWCD District, Seat 4, replacing Richard McGinley in January 2021 until the next election.

PROPOSED MOTION: Richard McGinley moved that the MSWCD consent agenda be approved as presented. Brent London seconded. All were in favor.

Action Items

1. Tom Cartwright to research grants for septic tanks and to speak with Clegg Hooks
2. Tom Cartwright to discuss ACH with Stacey Simmons
3. Ann Bishop to get the Ameris contact information to Vivi Serena regarding ACH
4. Vivi Serena to take a one-hour course for Ameris ACH
5. Richard McGinley and Brent London to speak to school official(s) and the School Board, regarding the SC Farm Bureau Book Club
6. Justin Albright to speak with Junior Achievement regarding Farm Inc.
7. The Board to reach out to Farm Bureau to speak at a workshop about partnering locally
8. The Board to look into other book options for the local schools
9. The Board to speak with our local Senators and Representatives regarding what the Board offers
10. Ann Bishop to reach out to other districts regarding the ADA Compliance templates
11. Ann Bishop to update the website
12. Lida Iravani and Ann Bishop to further develop their idea on compost buckets
13. The Board to revisit the rain barrel contest in 2021
14. Ann Bishop to compose a welcome letter for the new County Commissioner on behalf of the Board
15. The supervisors to complete Ann's evaluation
16. Justin Albright to verify that he has all of Ann's evaluations and will send them to the County Human Resources Manager, Robyne Fraize.
17. Ann Bishop to contact Colleen Stenstream regarding a letter of intent
18. Ann Bishop to send letters regarding Douglas Shearer's appointment to the Board.

AGENDA

1) Financials (Update)

◆ Finances

Tom Cartwright gave an updated on the finances and an overview of our banking process and how it works. Tom discussed payments that might be processed at the end of the month and

that all cost share should be processed by December 29, so either this calendar year or next for auditing purposes.

◆ **ACH**

Vivi Serena will contact Ameris to see how she can complete the ACH course, since the contact we had is unreachable.

2) 2021 Meetings

Ann gave an overview of next year's meeting. The Board discussed noticing the meetings. Ann spoke about the incorrect notice that Dr. Doug Shearer had discovered in the Ocala Gazette and she spoke with the company and the County about it, so it should be resolved now.

PROPOSED MOTION: Richard McGinley moved that the MSWCD hold the MSWCD regular district board meetings, January 2021 thru January 2022 on the second Tuesday of each month at 9:30 am in the Growth Services Building. Brent London seconded; all were in favor.

PROPOSED MOTION: Richard McGinley moved that the MSWCD only hold MSWCD workshops as needed January 2021 thru January 2022 on the fourth Tuesday of each month at 9:30 am in the Growth Services Building. Brent London seconded; all were in favor.

3) Letter of Intent

PROPOSED MOTION: Brent London moved that the MSWCD appoint Colleen Stenstream to Seat Two (2), replacing Tom Cartwright in January 2021. Tom Cartwright seconded; all were in favor.

Tom Cartwright stated that we should purchase MSWCD apparel for the new appointees. The rest of the Board agreed.

4) NRCS Report

NRCS did not provide a report, but Oneisha asked if Richard could call her on her cell, so Ann provided the number.

5) FDACS Report

◆ **Cubicle Space**

Stacey Simmons told Ann Bishop that they decided to go a different route, so they will not need cubicle space anymore.

◆ **Cost Share (Update)**

Nick Godano and Lida Iravani gave an update on cost share and its protocols. Richard McGinley asked how producers can get a tissue sample tested for a new field and if producers need to test dolomite. A discussion occurred about water containments, UF standards, and testing on tissue samples. The techs stated that they will have to find out more about the tissue testing, but they have protocols for a barren field, and the dolomite does not need to be tested. Richard also mentioned about the status of the red headed cockaded woodpecker and how it will affect the use of herbicides and pesticides within a ½ mile radius of the birds. Ann emailed the Board the Cost Share Standard Operating Procedures to review prior to the meeting, and Brent London asked about supervisors qualifying for cost share. Ann Bishop stated that she will look into his

question if a board supervisor can qualify through another district for cost share and will let the Board know.

◆ **Technician Activity Logs**

The Board reviewed the technician activity logs.

6) Staff Report & Recap

◆ **District (Update)**

• **Reporting**

Ann completed a FL Special District Association survey, the 990 N tax form, and the Record Management Compliance Form. Ann gave an overview of the supervisors' hours for the last year. Ann is working on the State Sales Tax and the 1099s that are due next month. She also is working with James Fort from FDACS an amendment to the Tech's contract regarding the miscellaneous budget line item. Ann has submitted cost share and tech invoices. The first invoice for cost share has been reimbursed. Vivi Serena and Brent London were asked to send Ann's evaluation again to Justin.

• **Contests**

The District is in need of volunteers for Land judging on Friday, January 29, in Dixie County. Brent London and Lida Iravani stated that they would be able to assist. The District also needs judges for the essay and speech contests. The speeches will be given on Saturday, January 30. Colleen Stenstream, Vivi Serena, and Tom Cartwright stated that they will judge the contest. Lida stated she would be an alternate.

• **Miscellaneous**

Ann discussed correspondence that the District received and the letters that she sent out, welcoming the new commissioner and the appointing of Dr. Doug Shearer. Ann stated that Neighborhood Storage is increasing their rental rates. Ann mentioned the article from Audrey Kuipers. Ann verified contact information. Ann and Tom are working on minor changes to the Bylaws. Ann mentioned about the request she received from Jerome Feaster and that Sara Shepherd inquired about our meetings. Ann will be taking a Sunshine Law Webinar offered by Pria. Ann reminded the Board she will be out of the office next week.

7) Upcoming Events

- ◆ Manuscripts & Essays Due – December 10
- ◆ FDACS Reporting Due – December 15
- ◆ NO December MSWCD Workshop
- ◆ Christmas – December 25
Office Closed – Starting at Noon on December 24 thru 25
- ◆ State Record Management Report Due – December 31
- ◆ New Year's Day – January 1st
Office Closed
- ◆ MSWCD Meeting – January 12
- ◆ Martin Luther King Jr. Day – January 18

Office Closed

- ◆ FDACS Reporting Due – January 15
- ◆ Sales Tax Reporting Due – January 15
- ◆ Land Judging – January 29
- ◆ Speech Contest – January 30
- ◆ Taxes Due – January 31
- ◆ State Reporting of Board Updates – January 31

8) General Public Comments

9) Supervisor Comments

The Board held a discussion without staff to discuss staff, end of the year bonuses.

10) Meeting Adjournment

With no other business needing to be addressed, Justin Albright adjourned the meeting at 10:50 AM, until our next meeting.

The next board meeting is scheduled for January 12, 2021 at 9:30 AM at Growth Services, unless the Board cannot meet at this location due to the pandemic; then, the meeting will be held via teleconference.

MSWCD's regular meetings are held at 9:30 AM on the 2nd Tuesday of each month, and their workshops are held the 4th Tuesday of each month at 9:30 AM. Both meetings are located in Growth Services, located at 2710 E. Silver Springs, Ocala, FL 34470. For more information, call (352) 438-2475.