

Minutes
Marion Soil and Water Conservation District (MSWCD)
Regular Board Meeting
CALL IN NUMBER: (515) 604-9578
ACCESS PIN: 633286
April 14, 2020
9:30 AM

PLEASE NOTE: Individuals wishing to address the Board will need to sign in. A three-minute time limit will be administered to each of these individuals. PLEASE MUTE ALL PHONES. Thank you.

Call to Order

The meeting was called to order by Chairman Justin Albright at 9:36 AM.

Roll Call

- Justin Albright, Chairman
- Richard McGinley, Vice-Chairman
- Vivi Serena, Secretary
- Tom Cartwright, Treasurer
- Brent London, Supervisor

Others in Attendance

- Oneisha Gary, NRCS
- Ann Bishop, MSWCD Staff
- Nick Godano, MSWCD Staff
- Lida Iravani, MSWCD Staff

Proof of Publication

- Star-Banner – Sent via email, April 3rd, and the yearly schedule on December 9th
- Florida Administrative Weekly – It was posted by AFCD in FL Admin Weekly, they were sent the info on December 20th.
- Ocala Service Center’s Front Window – Posted, January 2nd
- Marion County Board of County Commissioners – Sent via email, April 3rd, and posted, yearly schedule on January 2nd

Chairman’s Comments Regarding the Agenda

Public Comments on the Agenda Items Only

CONSENT AGENDA

(A motion to approve the items on the consent agenda is to approve items if unanimous consent from last workshop meeting.)

1. MSWCD Board Minutes
2. MSWCD Board Financial Report
3. Motion to allow Executive Administrator to use signature stamps to sign documents during the pandemic

PROPOSED MOTION: Tom Cartwright moved that the MSWCD consent agenda be approved as presented. Brent London seconded; all were in favor.

Action Items

1. Tom Cartwright to research grants for septic tanks and to speak with Clegg Hooks
2. Vivi Serena to take a one-hour course for Ameris ACH
3. Richard McGinley and/or Justin Albright to speak with Growth Services
4. Richard McGinley and Brent London to speak to school official(s) and the School Board, regarding the SC Farm Bureau Book Club
5. Justin Albright to speak with Junior Achievement regarding Farm Inc
6. Supervisors and staff to attend the Annual AFCD Meeting, September 9th thru the 11th
7. The Board to reach out to Farm Bureau to speak at a workshop about partnering locally
8. The Board to evaluate the contests next year to see which ones should be eliminated
9. The Board to complete and submit the MC 2020-21 Budget by 5 PM on May 1st.
10. The Board to develop a pamphlet or brochure with pictures of what we offer to the constituents
11. The Board to grant \$100 stipend to the Speech winner for travel to the Area II Meeting Competition
12. The Board to look into other book options for the local schools
13. The Board to look into the cost of licensing and bonding
14. The Board to speak with our local Senators and Representatives regarding what the Board offers
15. Ann Bishop to reach out to other districts regarding the ADA Compliance templates
16. Ann Bishop to update the website
17. Ann Bishop to purchase auctions items for the annual AFCD meeting, not to exceed \$100

AGENDA

1) Financials

- **Update**
Tom reviewed the finances.
- **Audit**
PROPOSED MOTION: Tom Cartwright moved that MSWCD sign the agreement with the auditor to complete the MSWCD Audit for FY 18-19. Vivi Serena seconded; all were in favor.
- **Licensing & Bonding**
The Board discussed this, and all agreed, to revisit this at the next workshop. Ann Bishop will investigate what other Boards do regarding this.

2) MCBCC

- **Year in Review**
The Year in Review is due in June for the one on one with Commissioners. Lida is working on this review and will send it to the Board for approval once it is completed.
- **Goals**
PROPOSED MOTION: Vivi Serena moved that the goals for FY 20-21 presented in the MSWCD, MCBCC Budget be approved by the MSWCD Board. Richard McGinley seconded; all were in favor

Discussed.
- **Expenses**

PROPOSED MOTION: Brent London moved that the MSWCD, MCBCC Budget for FY 20-21 be approved by the MSWCD Board. Vivi Serena seconded; all were in favor.

3) NRCS Report

- **Program Update**

Oneisha Gary gave an update, and the Board reviewed her report. Oneisha mentioned that she and Jody Lee will be meeting to discuss cost share. Lida Iravani asked Oneisha if she received the FDACS cost share spreadsheets; Oneisha stated, no, so Lida stated that she will send it to her.

- **MSWCD Monthly Activities Report**

Reviewed.

- **Memorandum of Agreement**

PROPOSED MOTION: Tom Cartwright moved that this Memorandum of Agreement be approved by the MSWCD Board. Vivi Serena seconded; all were in favor.

The deadline for changes to the Memorandum is May 1st. Since the Board motioned to move forward with no changes, Oneisha will let the Area know and she will come back with the final version and have the Board sign it at that time.

4) FDACS Report

- **Technician Performance Monitoring**

Reviewed.

- **Cost Share Update**

Nick Godano, Ann Bishop and Lida Iravani all gave an update on cost share. Cost share should be finished by mid-May and all the funds should be exhausted. Ann mentioned that the District will not be getting an advance this year; currently all the invoices are being withheld for reimbursement after July 1st, so the Board will not have any funding until these clear. Nick mentioned that FDACS on July 1st will require producers to give documentation on N and P levels in the soils via tissue analysis. The Board had a discussion with Nick regarding this. Currently Nick and Lida are assessing and reporting on properties for unrolled or no agriculture in the Rainbow Spring Watershed; Silver Springs will be assessed next.

- **Vehicle**

Earlier this month, Lida's truck had an issue with the gas lines, which were covered under the warranty. The warranty on the truck is for 3 years or under 36,000 miles which ever comes first.

- **Agreements**

- **Sandi Dorr (\$11,511.75)**

- **Dale Wright (\$18,525.00)**

- **Sabrina Salt (\$2,502.27, exceed her original amount by 11%)**

PROPOSED MOTION: Richard McGinley moved that these Cost Share Agreements be approved by the MSWCD Board. Brent London seconded; all were in favor.

5) Staff Report & Recap

- **Thank-you Letters**

Reviewed.

- **Supervisor of Elections**

Three seats are up for election this year: Seat 2 (Tom); Seat 3 (Brent); and Seat 4 (Richard). All supervisors, who plan on running, must submit the appropriate paperwork to the Supervisors of Elections Office by their deadlines.

- **District Update**

Ann asked Justin about signing the contracts and agreements; he stated to use his signature stamp.

NACD sent their annual report; it is in the office for review.

Jacque filed unemployment, so Ann submitted paperwork for her, since she was employed with the District within the last 18 months.

Ann purchased a USPS mailbox through the reimbursable account. The mailbox is outside and located to the left of the door when facing the building. Now mail can be dropped off and picked up when and if any federal closures happen, so the District can still get mail, including bills.

The apparel that was ordered for the supervisors should arrive by the end of the month. Nick Godano asked for more shirts since FDACS told him to start wearing shirts with the same logo on it, that appears on his truck, so I placed another order.

The cost share brochure and flyer still need to be reviewed at a workshop, but Ann suggested to launch this prior to next fiscal year when we have available funds.

UF/IFAS Extension employee, Yilin, is holding a few partnership meetings and invited Ann to attend these, starting in May. Ann will report back to the Board regarding these.

- **MSWCD Awards**

PROPOSED MOTION: Vivi Serena moved that MSWCD send via mail the Teachers of the Year, Conservationists of the Year, and Volunteer of the Year winners with their monetary awards and plaques. Richard McGinley seconded; all were in favor.

Vivi suggested presenting these winners to the County Commissioners, if possible, in the Fall and to also acknowledge them in the Year in Review.

- **Workshop**

PROPOSED MOTION: Richard McGinley moved that MSWCD cancel the April workshop and combine this meeting with the regular board meeting scheduled on May 12th. Vivi Serena seconded; all were in favor.

6) Supervisor Comments

7) General Public Comments

8) Meeting Adjournment

With no other business needing to be addressed, Justin Albright adjourned the meeting at 10:30 AM, until our next meeting.

Our next board meeting is scheduled for May 12, 2020 at 9:30 AM at the USDA Ocala Service Center; otherwise, via teleconference, depending on the CO-VID 19 situation.

MSWCD's regular meetings are held at 9:30 AM on the 2nd Tuesday of each month and their workshops are held the 4th Tuesday of each month at 9:30 AM. Both meetings are located at the USDA Ocala Service Center's Conference Room at 2441 NE 3rd St., Ste 204-2, Ocala, FL 34471 For more information, call (352) 414-7808.